

INDIAN WELLS CITY COUNCIL

February 16, 2023



To: City Council
From: Public Works Department
Prepared by: Jill Moon, Management Analyst
Subject: **Supplemental Appropriation for Grant Writer Services to Engineering Solutions Services**

RECOMMENDED ACTIONS:

Council **APPROVES** contract term extension from three years to five years; and

APPROVES supplemental appropriation for a total of \$140,000 to Engineering Solutions Services' ("ESS") contract to continue providing grant research and application services for various project grants; and

AUTHORIZES the City Manager, or designee, to transfer funds into the appropriate account.

DISCUSSION:

In recent months, the City of Indian Wells has been successful in obtaining grant funding to supplement the cost of operations and capital improvement projects. Staff have worked with Engineering Solutions Services (ESS) to develop guidelines to evaluate the City's probability for success with various grant applications. Many of the Federal and State Grants available are biased to assist economically disadvantaged communities. Our guidelines ensure the City's efforts and expenses are focused on grant opportunities in which Indian Wells is most competitive. To date, ESS submitted grants on the City's behalf for \$2,656,361. One of the pending grant applications is to create a traffic safety action plan that will be a roadmap for traffic safety in the City and will assist the City in being more competitive for transportation grant opportunities. The application is still under review with the Federal government.

The original budget for this contract was \$10,000. The contract was amended in February 2022 to increase the compensation to \$45,000 for the 2021-22 fiscal year. To date, the City has been successful with grant applications through ESS totaling \$801,280.

FISCAL IMPACT:

Staff is requesting a supplemental appropriation of \$30,000 for fiscal years 2022-23 and 2023-24 and \$40,000 for fiscal years 2024-25 and 2025-26 for a total of \$140,000 to EES' contract to be added from the City's General Fund to the Professional Services account of the Public Works engineering operating budget for this expense.