

CHAPTER 3.05 COUNCIL STANDING AND AD HOC COMMITTEES

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3.05.010 ESTABLISHMENT OF COUNCIL STANDING AND AD HOC COMMITTEES.

The Council may establish standing or Ad-Hoc Committees of the Council for policy review of a specific area or a specific issue. Ad-Hoc Committees may be established at the time of need. They shall have a specific program of work to perform and shall automatically dissolve once the program of work is completed. Ad-Hoc Committees may be comprised solely of Council Members, solely non-Council Members, or a combination of both.

Council standing committees will be used sparingly and ordinarily in an ad hoc capacity and may not speak or act for the Council. Council standing committees are to help the Council do its job by preparing policy alternatives and implications for Council deliberation.

3.05.020 PROCEDURE FOR COUNCIL AD HOC ASSIGNMENTS.

The Mayor will make the recommendation as to the appointment of members to Ad-Hoc Committees, if the assignments are not made at the time the Ad-Hoc Committees is formed subject to Council approval. The Mayor shall assign replacement of members unable to participate on the designated Ad-Hoc Committee. The recommended appointments will be agendized for formal action by the entire Council at the next City Council meeting.

3.05.030 NOTICE OF STANDING COMMITTEE MEETINGS.

An agenda of all Council Standing Committees will be posted seventy-two (72) hours prior to the meeting, as per the Brown Act and the meeting will be open to the public. Generally speaking, no Council Members, except those appointed to the committee, may attend said meeting as there are Brown Act implications; however, there are exceptions where a non-standing Committee Member(s) may attend only as observers.

3.05.040 AD HOC COMMITTEE MEETINGS.

No member of the Council who is not a member of an Ad-Hoc Committee may attend a meeting of that Ad-Hoc Committee; however, exceptions can be made.

3.05.050 REPORT OF STANDING AND AD HOC COMMITTEES.

Standing and Ad-Hoc Committees will report on the work of the committee during Council Member Reports & Comments section of the City Council agenda. Whether or not there is agreement between the two members of the standing or Ad-Hoc Committees, the report to the entire Council will reflect the position of both members.

3.05.060 ANNUAL REVIEW OF STANDING AND AD HOC COMMITTEES NECESSITY.

The Council will review annually the relevance of the Council's standing and Ad-Hoc Committees to the Council's current Strategic Plan Goals and Objectives and will eliminate those which are determined by a majority of the Council to be no longer necessary.