

INDIAN WELLS CITY COUNCIL

December 15, 2022



To: City Council
From: City Manager Department
Prepared by: Angelica Avila, City Clerk
Subject: **2023 Council "Draft" of Assignments to Various Internal and External Committees**

RECOMMENDED ACTION:

Council provides **DIRECTION** to staff relating to any proposed modifications to the draft process, establishing or eliminating committees and/or sub-committees, the number of ex-officio members serving on City resident committees, and any other related matters prior to the actual selection of committee assignments; and

PARTICIPATES in the "Draft" of committee assignments and any required alternates.

BACKGROUND:

Through its Council Policy Manual ("Manual"), the City Council has established a process by which assignments of individual Council Members are made to various internal Indian Wells Committees, as well as to external organizations and regional authorities. (See Chapter 3.03, Section 3.04 Attachment #1). The established "Draft" process is based on seniority of council members' consecutive years of services, and among those initially elected on the same date, the member receiving more votes is deemed to have seniority. In the Draft, each member, in descending order of seniority, selects one assignment, followed in turn by the other members' choices, until all positions are filled.

The current seniority order is as follows:

1. Dana Reed
2. Donna Griffith
3. Greg Sanders
4. Edward "Ty" Peabody
5. Bruce Whitman

The Manual also calls for an annual review of internal committees (Section 3.03.090, Attachment #2) and Standing/Ad Hoc Committees (Section 3.05.060, Attachment #3) as to committee relevance, membership, and organization. This is Council's opportunity to discuss and make any modifications to internal City committees.

The City current Standing Committees:

- Community Activities Committee
- Desert Sands Unified School District Two by Two Committee
- Finance/Legal Services Oversight Committee
- Grants In Aid Committee
- Indian Wells Golf Resort Advisory Committee
- Marketing Committee
- Personnel Committee
- Public Safety Committee
- Tee Committee

The Council also sometimes establishes Ad-Hoc Council Committees to review a specific area or issue. Ad-Hoc Committees are established at the time of need. Once the specific program of work has been performed and completed, the Ad-Hoc Committees are automatically dissolved. The current Ad-Hoc Committees are as follows:

- Sister Cities Ad-Hoc Committee (Griffith and Reed) – Formation on December 16, 2021
- Golf Resort Ad-Hoc Committee (Griffith and Sanders)- Formation on June 2, 2022

Changes made to the committee assignments over the last few years are outlined below:

- In 2021, one appointed Council Member serves on both the Coachella Valley Association of Governments (CVAG) Conservation and CVAG Energy & Environment Resources Committee.
- In March of 2021, the City established a Desert Sands Unified School District Two-by-Two Committee. The partnership with the district is to meet and discuss issues of mutual concern.
- Current City policy is that the Mayor automatically serves as the City's representative to the CVAG Executive Committee, Living Desert Advisory Board, Tee Committee, and Personnel committee. In addition, the the Mayor Pro Tem also serves on the Personnel and Tee committee.
- On occasion, the Mayor and Mayor Pro Tem are also called on to serve as the City's liaison to other organizations or groups (e.g., Tennis Garden).

A listing and summary of each external and internal committee is provided in Attachment 5.

FISCAL IMPACT:

Outside organizations and regional authorities may provide a stipend, compensations, or reimbursement of expenses. Income derived from serving on these outside organizations and regional authorities is to be reported as required by the FPPC (Form 806) filed in the City Clerk's office (Attachment #6).

Expenses for Council Members serving on these boards is reimbursed by the City if not covered by the outside organization.

ATTACHMENTS:

1. Commissions/Boards Council Policy Chapter 3.03 and 3.04
2. Annual Review Council Policy Chapter 3.03.090
3. Ad Hoc Committees Council Policy Chapter 3.05
4. Blank 2023 Council committee assignments
5. 2023 Council committee assignments descriptions
6. FPPC Form 806- Official Assignments