

INDIAN WELLS CITY COUNCIL

September 5, 2024



To: City Council
From: Public Works Department
Prepared by: Ken Seumalo, P.E., Public Works Director
Subject: **Request for Supplemental Appropriation to Modernize City Hall Security System**

RECOMMENDED ACTIONS:

Council **APPROVES** a supplemental appropriation for \$100,000 to upgrade the City Hall security system. Improvements include updated security components in City Hall including motion sensors, panic buttons, glass break sensors, and cameras; and

FINDS the project to be categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3).

DISCUSSION:

Ensuring the safety and security of employees and City Hall assets is a top priority for the City Council. City Hall is equipped with video surveillance, motion sensors, and other detection systems monitored by Pye Barker Fire and Safety, whose contract expires in September 2024. Per Council Policy and to maintain security coverage, the City issued a Request for Proposal (RFP) and awarded IT1 a five-year contract to provide monitoring, materials, and expertise for security enhancements.

A comprehensive review of City Hall's security system shows a need to replace outdated video cameras (14 years), motion sensors (16 years), and older cabling/electrical standards. In addition, new State record-keeping standards require the City to maintain storage of security footage for one year. Staff is proposing to replace all existing cameras, add several new cameras, upgrade access control at multiple door locations, , and increase data storage capacity to comply with new State Regulations.

FISCAL IMPACT:

Staff received a proposal from IT1 to perform all the upgrades described for \$88,992. This cost includes materials and labor to complete the project. Staff requests a 13% contingency of \$11,000 to account for any miscellaneous costs. Staff is recommending

the City Council approve a supplemental appropriation of \$99,992 from the Capital Improvement Program (Fund 316) and create a new Facilities Security Upgrade Capital Project not originally contemplated in the City Council's Strategic Planning meeting.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA):

"This project has been assessed in accordance with the authority and criteria contained in the California Environmental Quality Act (CEQA), the State and local CEQA Guidelines, and the environmental regulations of the City. The City acting as Lead Agency, has determined the Modernize City Hall Security System project qualifies as being Categorically Exempt from CEQA pursuant to Section 15061(b)(3)."

ATTACHMENTS:

1. IT1 proposal for upgrades