

Date: March 14, 2023

**To: City Manager Chris Freeland and Members, City of Indian Wells
Finance Committee**

From: Indian Wells Preservation Foundation Board (Linda Blank, President; Kevin Mead, Vice President; Dan Hamilton, Secretary; NJ Bradeen, Treasurer; Katherine Mead, Creative Director)

Subject: Funding Request To Conduct Oral History Interviews of City of Indian Wells Change Agents and Leaders by Lawrence de Graaf Center for Oral and Public History, CSU - Fullerton

2023 is the banner year for reorganization and revitalization of the Indian Wells Preservation Foundation (IWPF) in championing new ideas, establishing compelling new events and pursuing new opportunities to preserve and celebrate the City's history.

Indian Wells Oral History Project:

One expeditiously proposed opportunity is *The Indian Wells Oral History Project* in accordance with the Lawrence de Graaf Center for Oral and Public History. The Center was established in 1968 as a teaching, training, research, publication, and public service archive located at CSU Fullerton's Pollak Library. It contains more than 6,000 oral histories covering a wide range of people and topics from California and beyond.

At its outset, the project is dedicated to interviewing 10 City galvanizers and change agents including Raymond Moore (Tennis icon/BNP Paribus), Richard Oliphant (Community developer/civic leader), Adele Ruxton (pioneer IW historian/60 year resident), Joe Williams (IWGR Director of Golf/began 1996) and six other diverse contributors who have shaped the storied City of Indian Wells.

Budget:

Detailed description of \$25,000 budget for 10 interviews is attached. Faculty appointed from CSUF Lawrence de Graaf Center for Oral and Public History will conduct the project and provide outcome products. IWPF Board will oversee and monitor the project. Detailed project timeline to be provided May 15, 2023.

Timeframe:

Pending spring 2023 budget approval and disbursement of funding, project begins June 2023, concludes October 2023, final products ready for divergent presentations November – December 2023, including IWPF Annual Meeting.

Contacts:

Cora Granata, Professor and Associate Director, Lawrence de Graaf Center for Oral and Public History, California State University, Fullerton (657) 278-3568
Linda Blank, President, Indian Wells Preservation Foundation (484) 433-7462

ATTACHMENT #1



**Lawrence de Graaf
Center for Oral and
Public History**

PO Box 6846
Fullerton CA 92834-6846
(657) 278-3580

March 2, 2023

Indian Wells Oral History Project				
QTY	Description	Amount	Total	
1	Oral History Interview (costs estimated based on ~3 hour interview. Includes digital audio and video recordings, and digital transcript and bound hard copy)	\$2,300.00	\$2,300.00	
	Interviewer - research, prep, interview, and potential travel time.* (18 hrs. @ \$25/hr)	\$450.00		
	Videographer - filming and potential travel time* (8 hrs. @ \$25/hr)	\$200.00		
	Mileage to Indian Wells from CSUF for interviewer and videographer. (Based on ~3 interviews per trip. ~\$300 mileage/3)	\$100.00		
	Hotel (2-night stay to conduct 3 interviews for each trip @ ~\$800/trip for interviewer and videographer. ~\$800/3)	\$275.00		
	Videographer - editing and processing digital files (8 hrs. @ \$25/hr)	\$200.00		
	Transcription of interview (100 pages @ \$4.50 per page)	\$450.00		
	Edit transcript/Create abstract/Mail to narrator (10 hrs. @ \$25/hr)	\$250.00		
	Finalize transcript (3 hrs. @ \$25/hr)	\$75.00		
	Printing and binding/embossing (Two copies, one for narrator and one for historical society)	\$150.00		
	Miscellaneous supplies: ink/stationary/postage/archival materials	\$50.00		
	Preservation in COPH collection (digital and hard copies)	\$100.00		
	Total	\$2,300.00		\$2,300.00

*Actual filming and travel time varies for each interview. Includes travel time to narrator's location in Indian Wells, from CSUF